Department of Information Technology

Y2K INFORMATION TECHNOLOGY DIRECTIVE	**NUMBER**: 2000-02
SUBJECT: Production Status of Mission-critical Systems	**DATE ISSUED**: January 3, 2000
REFERENCES: Governor's Executive Order D-3-99	**SUPERSEDES**:

To: **Entities with Mission Critical Systems**

From: DEPARTMENT OF INFORMATION TECHNOLOGY

The Department of Information Technology (DOIT) has been asked to report on the production status of all mission-critical systems. In order to prepare this information, the DOIT's Year 2000 Event Management Center Communications Center (ECC) will coordinate two data collection efforts.

First, we are interested in the status of those systems that were scheduled to run for the first time between midnight on December 31, 1999 and 8:00 a.m. on January 3, 2000. The ECC staff will contact you via telephone between 8:00 and 10:00 a.m. Monday, January 3, 2000 to ascertain the status.

Second, on Tuesday, January 4, 2000, we will need another update for all of the systems scheduled to run for the first time between 8:00 a.m. January 3, 2000 and 11:00 a.m. January 4, 2000. Please submit the information for this second update by completing the attached spreadsheet and returning it to ecc@emc.ca.gov by noon on Tuesday, January 4, 2000.

We've attached the spreadsheet with the runtime and date information for each of your department's mission-critical systems that you provided to the Y2K PMO last month. There are additional columns to the spreadsheet to obtain the updated information we need to complete our status report. Please provide the following for each mission critical system:

- Did the mission critical system run correctly and on time? If the answer is yes, this is the only column you need to complete. If the system is not yet scheduled to run, please indicate "NS" in the field.

  However, if the system <u>did not</u> run correctly or on time, please respond to the following:

  ➢ Please describe any difficulties or errors you encountered.
  ➢ If you encountered any difficulties or errors, did you report them to the ECC? If so, what was the incident number?
  ➢ If the runtime was rescheduled, why, and what is the <u>new</u> scheduled runtime and date?

If you have any questions regarding this directive, please call the ECC at (916) 464-3688.

Jeffrey R Pell

JEFFREY R. PELL
Year 2000 Program Director
Department of Information Technology

Attachment